Request/Complaint Form Policy

Council Resolution November 17, 2012

246/11/12 Motion to approve the Request/Complaint Form. All requests and complaints must be directed to the Village office, signed by the applicant. The form will be available on the website.

Name: _____

Address: _____

Phone: _____

Date: _____

Description:

_____

_____

_____

_____

Applicant Signature: _____

Reported To: _____

Assigned To: _____

Action Taken:

_____

_____

_____

_____

Date Completed: _____

Staff Signature: _____