

MINUTES
Regular Meeting of Council (Electronic)
Resort Village of Saskatchewan Beach
April 18, 2020 Time: 9:00 a.m.
Community Hall

Present Mayor Harvey McEwen, Deputy Mayor Ann Donovan (Electronic), Councillor Richard Chapman (Electronic), Councillor Lorna Friess (Electronic), Councillor Corey Livingstone (Electronic), Chief Administrative Officer (CAO) Sharie Hall and Administrator Jacqueline Chouinard

Call to Order

- Mayor McEwen called the meeting to order at 9:00 a.m.

Approval of Agenda

29/4/20 Donovan/Chapman That the agenda be approved with the addition of 8(g) Office Fixture Request. **CARRIED**

Delegations - None

Approval of Minutes

30/4/20 Friess/Donovan That the Regular Meeting of Council Minutes held February 22, 2020 be approved. **CARRIED**

- The March 21, 2020 Regular Meeting of Council was cancelled due to COVID-19.

Business Arising from Minutes

31/4/20 Donovan/Chapman That road access and culvert installation for new or upgraded road construction, and developed and undeveloped lots will be addressed within Zoning Bylaw No. 151. **CARRIED**

32/4/20 Donovan/Friess That the draft copies of the Zoning Bylaw No. 151, the Official Community Plan, and the Development Fees Bylaw No. 152, be accepted. **CARRIED**

Communications/Correspondence

- STARS Foundation sent a thank you for the donation to their valuable cause.
- The Government of Saskatchewan provided an update to municipalities on Municipal Revenue Sharing which comes from the Provincial Sales Tax.

Reports of Administration

33/4/20 Friess/Livingstone That the Bank Reconciliation, Accounts Payable, Payroll and Benefits, Tax Roll and Unpaid Taxes Balancing Control Totals, and the CAO Reports be accepted for February 2020. **CARRIED**

34/4/20 Friess/Donovan That the Bank Reconciliation, Accounts Payable, Payroll and Benefits, Tax Roll and Unpaid Taxes Balancing Control Totals, and Statement of Financial Activities Reports be accepted for March 2020. **CARRIED**

New Business

- 35/4/20 Chapman/Friess** That the 2019 Financial Statements and Summary Financial Statements be approved for the Resort Village of Saskatchewan Beach that have been provided by Dudley & Company LLP. **CARRIED**
- 36/4/20 Friess/Livingstone** That the following policy be approved for all employees of the Resort Village of Saskatchewan Beach; due to poor travel conditions when an employee is unable to come to work, the employee can access time in lieu or a vacation day. **CARRIED**
- 37/4/20 Donovan/Livingstone** That the 2020 Bylaw Enforcement Agreement between the Resort Village of Saskatchewan Beach and the Commissionaires South Saskatchewan be approved. **CARRIED**
- 38/4/20 Chapman/Donovan** That trees will be purchased as a border around the Resort Village of Saskatchewan Beach maintenance yard. **CARRIED**
- 39/4/20 Friess/Donovan** That approval be granted to the administrator to apply for the Federal Gas Tax Fund (GTF) Program that will provide financial assistance for the upgrading of the most necessary of our gravel roads. **CARRIED**
- 40/4/20 Chapman/Friess** That council recess. **CARRIED**
- 41/4/20 Friess/Chapman** That council enter an in-camera session at 12:38 p.m. to discuss future planning and 2020 staffing. Present were Mayor Harvey McEwen, Deputy Mayor Ann Donovan, Councillor Richard Chapman, Councillor Lorna Friess, Councillor Corey Livingstone, CAO Sharie Hall and Administrator Jacqueline Chouinard. The specific provisions to close this part of the meeting to the public are Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* 16(1)(b)(c). **CARRIED**
- Councillor Livingstone declared conflict of interest on one of the items within the in-camera session. He removed himself to another room during the council discussion on that item. He was phoned on a separate line to return to the council session.
- 42/4/20 Chapman/Friess** That the council meeting be extended past 2:00 p.m. **CARRIED**
- 43/4/20 Friess/Chapman** That the in-camera session end at 3:14 p.m. **CARRIED**
- Councillor Livingstone declared conflict of interest on the following item due to the potential road upgrade project being adjacent to his property that he owns. He removed himself to another room during this council discussion.
- 44/4/20 Donovan/Friess** That ASL Paving be awarded the paving contract for the corner of Lakeview Avenue and Idylewylde Avenue and for the main beach pathway. **CARRIED**
- Councillor Livingstone was phoned on a separate line to return to the council session.

- 45/4/20 Donovan/Friess** That the Council for the Resort Village of Saskatchewan Beach send a preliminary Inter-Municipal Road Agreement to the Resort Village of Kannata Valley. **CARRIED**
- 46/4/20 Livingstone/Donovan** That the 2020 Annual Employee Letter be approved for CAO Sharie Hall for part time employment. **CARRIED**
- 47/4/20 Friess/Livingstone** That a statement from council will be posted on our website, office bulletin board and through email declaring changes to municipal operation due to COVID-19. There will also be a statement provided to all employees for changes made due to COVID-19. **CARRIED**
- 48/4/20 Chapman/Donovan** That a plexiglass barrier be installed in the Resort Village of Saskatchewan Beach municipal office. **CARRIED**

Council Reports

- Mayor McEwen
 - o A fire ban was put into place on Friday, April 17, 2020. The fire chief reported very dry conditions, there have been three fires in this area in the past week, and there are thirty-seven RMs, five towns and villages that have fire bans on.
- Deputy Mayor Donovan
 - o No report.
- Councillor Chapman
 - o No report.
- Councillor Friess
 - o No report.
- Councillor Livingstone
 - o No report.

Adjournment

- 49/4/20 Friess** That the meeting be adjourned at 3:41 p.m. The next Electronic Regular Meeting of Council will be Saturday, May 9, 2020 at 9:00 a.m. at the Community Hall. There will be an Electronic Special Closed Budget Meeting of Council on Thursday, April 30, 2020 at 1:00 p.m. **CARRIED**

These minutes in our opinion correctly represent transactions as presented.

Mayor  Chief Administrative Officer 